

Lockerby Composite School

1391 Ramsey View Court, Sudbury, Ontario P3E 5T4 | Tel: 705.522.1750 | Fax: 705.522.0658

Craig Runciman, HBA, MA, BEd, MEd
Principal

Ryan Lafraniere, BSc (Hons), BEd, MEd
Vice-Principal

Hello Vikings Community!

As we transition into our second semester, we thought that we would share a few reminders and important messages.

Welcome to Semester 2

Welcome to our Second Semester! Our Semester 2 classes will begin on Monday, February 7th, 2022.

- For students being dropped-off by bus on Ramsey Lake Road, by way of parents/guardians, or for those walking to school, we ask that you continue to enter the building through the Main Entrance Doors.
- For students being dropped-off by bus at the side of the school, we ask that you continue to enter the building through our Guidance Doors.

As you enter the building at your designated entrance, you will still be required to hand sanitize, find your homeroom classroom number on the walls nearby both entrances (without congregating), and proceed directly to your homeroom classroom. Students should not be congregating in the hallways. Students should also continue to take note of the posters, directional arrows, and hallway divisions. As always, staff will be in the hallways to answer questions, show students to classrooms, and make sure that our school entry runs smoothly. Once students are in their homeroom classes, they will receive their new four-period timetables (on the first day of classes) and learn about specific classroom health and safety procedures.

Students Transferring to the Virtual School

Rainbow District School Board's Virtual School Guidance Department will be reaching-out to all Vikings that are transferring to the Virtual School for the remainder of the school year. Those students that are transferring should ensure that their lockers have been cleaned-out and all school items/materials have been returned to the Main Office prior to Monday, February 7th, 2022.

Attendance Procedures and Self-Screening

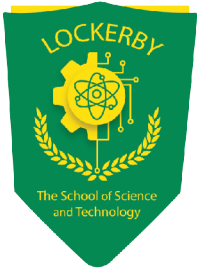
It is important to note that students, teachers, and school staff must continue to self-screen for symptoms of COVID-19 before leaving home. Students (and staff) who are unwell and fail the Screening Tool must stay home from school and carefully read the next steps found on the online Screening Tool. This online Screening Tool can be found on our website under the 'Frequent Links' tab on our homepage. As always, please ensure that a parent/guardian contact the Main Office each morning to report daily absences. The Ontario online Screening Tool can be found at: <https://covid-19.ontario.ca/school-screening/>

Personal Protective Equipment (PPE) for Students

The Ministry of Education and Rainbow District School Board has mandated that all students continue to wear a non-medical (or cloth) mask. It will be the students' responsibility to ensure that their mask is washed on a daily basis. It is recommended that students carry extra masks with them each day. Students must wear their mask throughout the entirety of the day including in hallways and during classes. It is also recommended that students bring a storage container/envelope for mask 'safe-keeping' when they are removed.

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Personal Belongings - Lockers

Students will continue to utilize their lockers for the remainder of the school year. Students will be able to access their lockers in the morning before heading to their homeroom class, at the beginning of lunch, following lunch, and at the end of the day. Based on our return to a four-period daily schedule (see below), students should be bringing both their Period 1 and Period 2 items to their homeroom class. Due to continued cohorting restrictions, students should not congregate at their lockers in groups. We are also asking that all students minimize the number of belongings they bring to school and we are asking that students bring a refillable water bottle to school for the water filling stations (all traditional water fountains will be turned off/removed).

Student Timetables / School Day Structure

All Lockerby Composite School students will be attending school every day each week. Director Bourget announced last week that our second semester will be the transition date from the modified semester schedule to the regular four-period day schedule. This change is supported by the Ministry of Education, the Ministry of Health, and Public Health Sudbury and Districts. Students will be reminded about our school day structure in their homeroom classes on their first days of Semester 2. They will also be receiving new timetables on their first day of Semester 2 classes. Again, in order to find their homeroom, student names and classroom numbers will be positioned on the walls nearby both entrances of the school.



LOCKERBY COMPOSITE SCHOOL

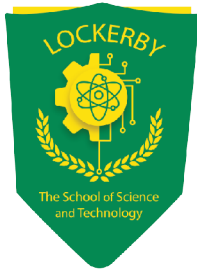
REGULAR DAY SCHEDULE

TIME	PERIOD
8:15	Warning Bell
8:20 – 8:25	Homeroom
8:25 – 9:40	Period 1
9:44 – 10:59	Period 2
10:59 – 11:51	Lunch
11:51 – 1:06	Period 3
1:10 – 2:25	Period 4

Hallway Traffic and Movement

Please note that throughout the school there will still be directional posters, arrows, and dots to indicate traffic flow. Again, tape has been placed on the floor to separate direction of movement and we will continue to encourage students to maintain distancing in the hallways. Our staff will be out in the hallways for all transitions. It's a tradition at Lockerby Composite to have staff in the hallways at the beginning of the day and throughout transitions, and lunch as part of our invitational learning initiatives.





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School Signage

COVID-19 signage continues to be placed on walls and floors to help students remember protocols and health and safety measures. The signage is posted at entrances, in classrooms, large spaces, meetings spaces, and other rooms. Throughout our school, tape has been used in the middle of the hallways to separate flow of hallway movement. Likewise, floor decals (arrows and dots) have been specifically placed on the floor - please note that each colour does not represent anything specific.



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Lunch - Cafeteria / Auditorium / Designated Classrooms

Based on our four-period schedule, all students will be eating lunch at the same time. Students choosing to go outside at the start of the lunch period will be allowed to do so. Please note, however, that if students leave the building during the lunch period, they must remain outside until 5 minutes before the start of their Period 3 class. Students choosing to remain in the building will be cohorted in the Cafeteria, Auditorium, and classrooms. Our Grade 9 students will remain in the Cafeteria, our Grade 10 students will remain in the Auditorium, and Grade 11 and 12 students will be eating in designated classrooms. The lunchtime procedures and Grade 11 and Grade 12 designated classrooms will be discussed with all students in their homerooms on the first day of Semester 2 classes.

During lunch periods, students will not be allowed to eat in school hallways. Students will only be allowed to leave the Cafeteria, Auditorium, or designated classrooms if they are a Grade 12 student with a Period 3 spare; if they need to use the washroom/get a drink from the refillable station; if a school club is running; if a student is looking to use our Library; or if they have eaten and there is an opportunity go outside. Again, please note that if students leave the building during the lunch period, they must remain outside until 5 minutes before the start of their Period 3 class. Students re-entering the building will be following re-entry procedures (ie. hand sanitizing) and will proceed directly to their Period 3 class, once they visit their lockers (no congregation). These students must enter through our main set of doors.

Please note that our Cafeteria Servery will be open at lunchtimes only. More information regarding purchases can be found at www.zipthru-card.ca and at the Cafeteria Servery. A Zipthru app has also been developed for pre-ordering. Vending machines and microwaves will be in service.

School Day Dismissal

Our school-day dismissal will begin at 2:20pm. Students will be dismissed via the PA system in groups and will be asked to exit the building using the arrows and signage.

School Policies / Procedures / Protocols / Expectations

A presentation to students that includes new school procedures, overviews of health and safety protocols, and Semester 2 programming expectations (by way of homeroom teachers) will occur the first day of classes. The contents of this presentation will also be shared with our parents/guardians (by way of our website). Please know that we will also provide weekly Friday updates through our 'Lockerby Newsletter' (shared by way of email communication to parents/guardians and sharing on our social media websites). Likewise, we will have daily school video announcements from our Student Council.

