



# **Lockerby Composite School Reopening Vikings Expectations and Instructions**

2021 – 2022



LCS Reopening 2021

# ONGOING HEALTH CONSIDERATIONS



# Enhanced Cleaning Protocols

- Know that our custodial staff will continue to work hard with enhanced cleaning protocols in our school

Day Cleaning Enhancements	Evening Cleaning Enhancements
<ul style="list-style-type: none"><li>– washrooms</li><li>– eating areas</li><li>– high traffic doorknobs</li><li>– high traffic light switches</li><li>– high traffic handles and push buttons</li><li>– handrails</li></ul>	<ul style="list-style-type: none"><li>– washrooms</li><li>– eating areas</li><li>– doorknobs</li><li>– light switches</li><li>– handles and push buttons</li><li>– handrails</li><li>– desks</li><li>– phones</li><li>– keyboards</li><li>– photocopiers</li></ul>



# Enhanced Cleaning Protocols

- Each of your classrooms will be supplied with:
  - One container of Lysol wipes (or disinfecting spray bottle and a rag in moving forward)
  - One hand sanitizer pump
- Hand sanitizer dispensers will also be available throughout the school for your use
- You will be required to use the hand sanitizer at multiple entry points throughout the school
  - eg. two sanitizers will be at front doors and guidance doors





# Enhanced Cleaning Protocols

- You will be asked at the start of your Period 2 and/or Period 4 class (when you enter) to clean your desk and chair area upon entry (with classroom cleaning supplies)
  - You may also be asked to do the same upon leaving your Period 1 and Period 3 class
- You will also be asked to sanitize your hands upon entering any new classroom/room
- Hand hygiene throughout your classes is important, especially when sharing classroom materials with a peer
- When cleaning, always remember that we want you to avoid close proximity with your peers:
  - your teachers will provide you with instructions regarding the wiping (and potential spraying) of desks and disposal of garbage for each period



# Personal Protective Equipment (PPEs)

- Staff

- Teachers and school staff will be required to wear medical masks
- Teachers and school staff will be required to wear a face shield

- Students

- You will be required to supply your own non-medical masks for use in school each day
- Please ensure that you always have a spare (or two) non-medical mask(s) each day
- Your non-medical mask will be required to be worn at all times in the school (with the exception of eating/drinking at breaks and lunch) - no 'buffs'
- You should be washing your non-medical mask every evening
- Please bring a container/envelope with you so you have a place to store your mask when it is not on (so it does not get dirty/contaminated)





# Hand Hygiene and Sanitizers

- Hand sanitizer stations will be made available in/at the:
  - Main Entrance
  - Guidance Entrance
  - Desks and walls in hallways
  - Cafeteria
  - Auditorium
  - Main Office
- Again, hand sanitizer pumps will also be made available in classrooms and hand hygiene is extremely important throughout the day
  - We ask that they be used upon entry
  - We ask you use them during your breaks/transitions
  - We ask that you use them at any other time





# Hand Hygiene and Sanitizers

## Fact Sheet Handwashing



The most important thing we can all do to limit the spread of COVID-19 is to wash our hands.

Handwashing is the best way to prevent the spread of illness.

When soap and water are not available, use hand sanitizer with an alcohol content of at least 60 per cent.

Hands must be thoroughly dried, preferably using disposable tissues or towels.

Use the disposable towel to open the door.

Handwashing and drying should always be done after coughing, sneezing or handling used tissues or after touching objects, materials or hard surfaces that may have been contaminated by someone with an infectious illness.

Handwashing and drying should always be carried out after using the washroom; before and after eating; after playing outside; after blowing your nose, coughing or sneezing; and anytime hands are visibly soiled.

Here's the recommended technique for good hand hygiene:

- Wet hands, preferably with warm water and apply liquid soap
- Rub hands vigorously together and rub all areas (in between fingers, palms, nails, etc.)
- Wash for 20 seconds (about the same time it takes to sing Happy Birthday twice)
- Rinse well and dry hands thoroughly

Schools will remind students to wash their hands often.

In fact, we'll take regular breaks to wash our hands.

We invite parents/guardians to reinforce this practice at home.

### How to wash your hands

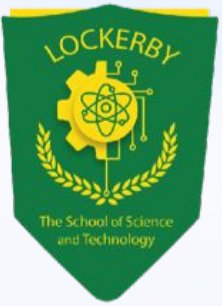
- 1 Wet
- 2 Soap
- 3 Scrub  
20s
- 4 Rinse
- 5 Dry

### Wash your hands

- 1 Wet
- 2 Soap
- 3 Scrub  
20s
- 4 Rinse
- 5 Dry







# Non-Medical Masks

- You are to wear non-medical cloth masks (no bandanas, no scarves, no buffs, etc.) at all times
- Masks should be changed if they become damp or soiled
- Masks are to remain on throughout the entire day
  - Masks can be removed for drinking and eating only
  - Masks can be removed outside during breaks
    - During the above temporary removal, fold your mask inward to reduce the outer surface area during storage (and place in a breathable container/envelope if available)





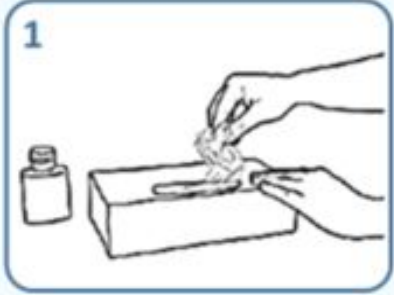
# Respiratory Etiquette

The central graphic contains six illustrations of a boy in a blue shirt demonstrating different ways to cough or sneeze. The top row shows three incorrect methods, each marked with a red 'X': 1) coughing into his hands, 2) coughing into his elbow, and 3) coughing into his hand. The bottom row shows three correct methods, each marked with a green checkmark: 1) coughing into a tissue held over a tissue box, 2) coughing into his elbow, and 3) coughing into a tissue held over his hand.

**PROTECT YOURSELF FROM CORONAVIRUS**



# Disposable Gloves



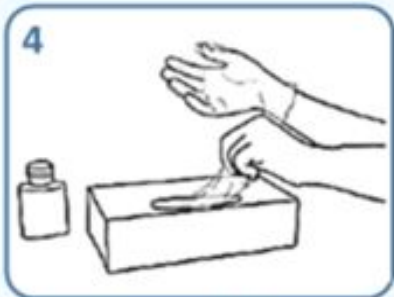
1  
Take out a glove from its original box



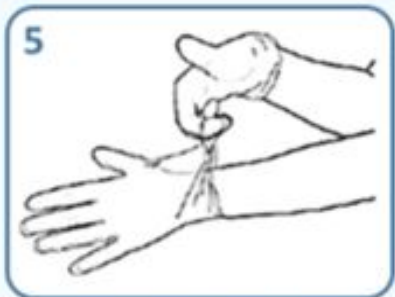
2  
Touch only a restricted surface of the glove corresponding to the wrist (at the top edge of the cuff)



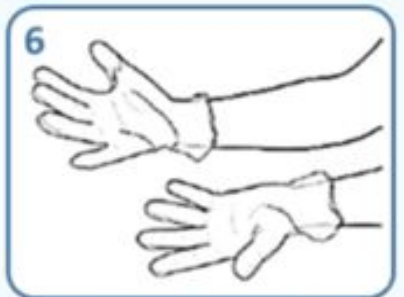
3  
Don the first glove



4  
Take the second glove with the bare hand and touch only a restricted surface of glove corresponding to the wrist



5  
Turn the external surface of the glove to be donned on the folded fingers of the gloved hand, thus permitting to glove the second hand



6  
Once gloved, hands should not touch anything else that is not defined by indications and conditions for glove use



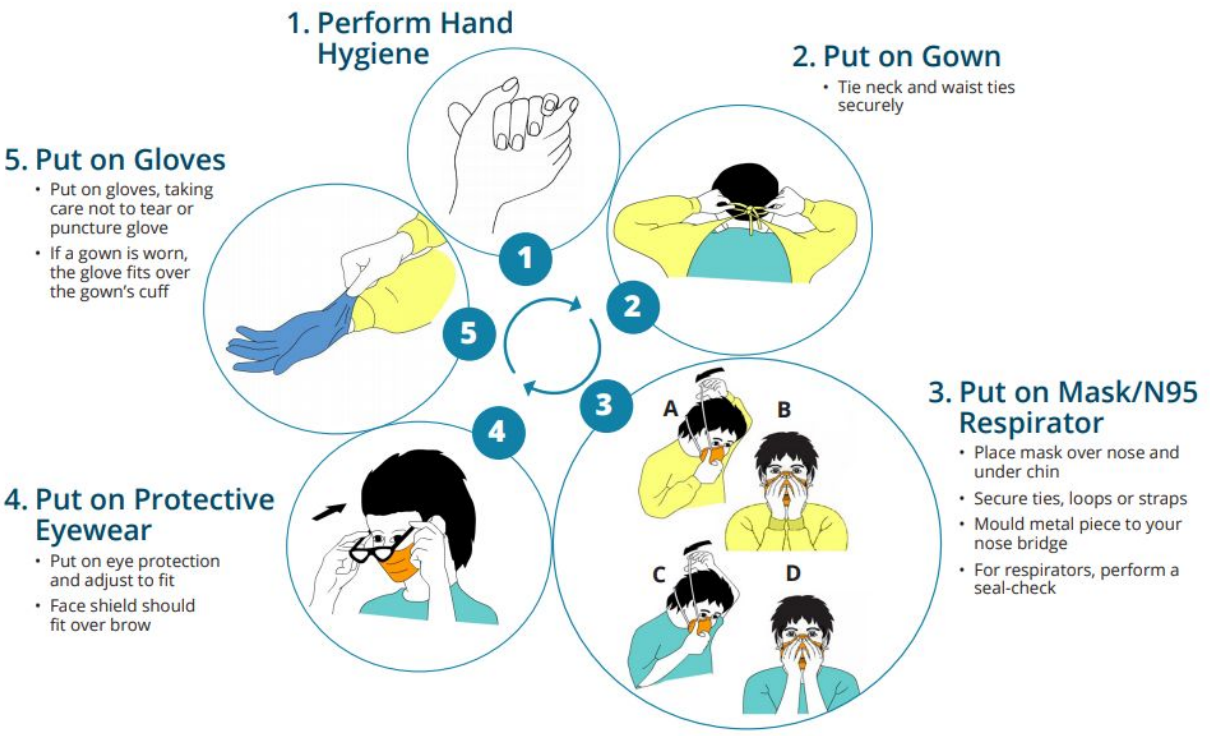
# Disposable Gloves





# Sequence of Applying PPE

## Recommended Steps: Putting On Personal Protective Equipment (PPE)



For more information, please contact Public Health Ontario's Infection Prevention and Control Department at [ipac@oahpp.ca](mailto:ipac@oahpp.ca) or visit [www.publichealthontario.ca](http://www.publichealthontario.ca).



# Sequence to Remove PPE

## 1. Remove Gloves

- Remove gloves using a glove-to-glove/skin-to-skin technique
- Grasp outside edge near the wrist and peel away, rolling the glove inside-out
- Reach under the second glove and peel away
- Discard immediately into waste receptacle



## 2. Perform Hand Hygiene



## 3. Remove Eye Protection

- Arms of goggles and headband of face shields are considered 'clean' and may be touched with the hands
- The front of goggles/face shield is considered to be contaminated
- Remove eye protection by handling ear loops, sides or back only
- Discard into waste receptacle or into appropriate container to be sent for reprocessing



## 4. Remove Mask

- Ties/ear loops/straps are considered 'clean' and may be touched with hands
- The front of the mask is considered to be contaminated
- Untie bottom tie then top tie, or grasp straps or ear loops
- Pull forward off the head, bending forward to allow mask to fall away from face
- Discard immediately into waste receptacle



## 5. Perform Hand Hygiene





# Signage / Symbols

- Our school has placed signage and symbols on our walls and floors to help you maintain distancing
- These signs will be posted at entrances, in classrooms, large spaces, meetings spaces, and other rooms
- Additionally, tape has been put in the middle of the hallways to separate flow of hallway movement
- Floor decals (arrows and dots) have been strategically placed on the floor - please note that each colour doesn't represent anything specific



# Signage / Symbols







# COVID-19 Screening

- You (in conjunction with your parents/guardians) must self-screen for symptoms of COVID-19 before leaving home each day
- The COVID-19 Screening Form will be posted on our website
- If you are feeling unwell, you must stay home from school
  - Please note that there are no cameras in secondary school classrooms this year
- If you exhibit COVID-19 symptoms, you should seek testing and appropriate medical attention
  - If you are not attending school because you are symptomatic, we ask that your parent/guardian call the school to notify us of your absence
- Should you take a COVID-19 test and receive a positive results, we ask that you and your parent/guardian communicate that information immediately to the school



# COVID-19 Screening

Ontario 

français

## COVID-19 school and child care screening

[< Back to previous page](#)

I am taking this screening as a:

- Student/child
- Parent/guardian on behalf of a student/child
- Employee (for example, teacher, office staff, custodian, bus driver)
- Visitor

Continue

<https://covid-19.ontario.ca/school-screening/>



# COVID-19 Screening

## Are you currently experiencing any of these symptoms?

Choose any/all that are new, worsening, and not related to other known causes or conditions you already have.

### Updates to symptoms

The symptoms listed here are the most commonly associated with COVID-19.

Our guidelines for children and adults continue to evolve as we learn more about COVID-19, how it spreads, and how it affects people in different ways.

- Fever and/or chills**  
Temperature of 37.8 degrees Celsius/100 degrees Fahrenheit or higher
- Cough or barking cough (croup)**  
Continuous, more than usual, making a whistling noise when breathing (not related to asthma, post-infectious reactive airways, or other known causes or conditions you already have)
- Shortness of breath**  
Out of breath, unable to breathe deeply (not related to asthma or other known causes or conditions you already have)
- Decrease or loss of taste or smell**  
Not related to seasonal allergies, neurological disorders, or other known causes or conditions you already have

<https://covid-19.ontario.ca/school-screening/>



# COVID-19 Screening

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COVID-19 school screening result

**Go to school/child care**



<https://covid-19.ontario.ca/school-screening/>



# COVID-19 Screening

Ontario 

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COVID-19 school screening result

**Do not go to school/child care**



You got this result because you have 1 or more symptoms not related to a known condition or COVID-19 vaccine

<https://covid-19.ontario.ca/school-screening/>



# COVID-19 Screening



## Next steps

1. Contact the school/child care to let them know about this result
2. You must **isolate** (stay home) and not leave except to get tested or for a medical emergency
3. Talk with a doctor/health care provider to get advice or an assessment, including if you need a COVID-19 test. If you have severe symptoms like chest pain or difficulty breathing, go to the nearest emergency department
4. Retake this screening every day before going to school/child care

If you think you have a cold or the flu, you should still talk with a doctor or get tested. Symptoms are similar to COVID-19.

Find out what **financial, mental health, and other supports** are available for you and your family.



## Siblings or other people you live with

**If they are fully vaccinated:** they do not need to isolate and can leave the home. Follow the advice of your local public health unit.

**If they are not fully vaccinated:** they must stay at home until you test negative, or are cleared by your local public health unit, or are diagnosed with another illness.

<https://covid-19.ontario.ca/school-screening/>



# COVID-19 Screening



## Going to school/child care again

Not sure about returning? Talk with a health care provider.

### If you test negative (you do not have the virus)

You can return to school/child care if all the following apply:

- you do not have a fever (without using medication)
- it has been at least 24 hours since your symptoms started improving (or 48 hours if you have had nausea/vomiting/diarrhea)
- you were not in close physical contact with someone who currently has COVID-19

### If you test positive (you have the virus)

You can return to school/child care only when you are cleared by your local public health unit.

### If you do not get tested

You must isolate for 10 days. You may be able to return earlier if all the following apply:

- a doctor diagnosed you with another illness
- you do not have a fever (without using medication)
- it has been at least 24 hours since your symptoms started improving (or 48 hours if you have had nausea/vomiting/diarrhea)

### If you do not talk with a doctor

You must isolate for 10 days. After the 10 days, you can return only when all the following apply:

- you do not have a fever (without using medication)
- it has been at least 24 hours since your symptoms started improving (or 48 hours if you have had nausea/vomiting/diarrhea)

## Get the COVID-19 vaccine when eligible

<https://covid-19.ontario.ca/school-screening/>



# COVID-19 Screening



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# COVID-19 Room

- A COVID-19 Room has been designated at our school and it will be located in our Nurse's Room
- This room will be used for the temporary placement of anyone that becomes ill during the day
- An isolation kit has been prepared by RDSB for illness cases
- The COVID-19 Room will be cleaned before use by someone else
- Please note that if there is an illness, outbreak, or identified exposure at school, we will continue seek guidance from RDSB and PHSD as to how to proceed (as we follow their protocols)



# COVID-19 Room

- Any student who develops or is exhibiting COVID-19 symptoms while at school will:
  - be separated from others immediately (led by Mr. Runciman or Mr. Lafraniere)
  - the rest of the class must sanitize their hands immediately upon removal of the student/staff displaying symptoms
  - Mr. Runciman or Mr. Lafraniere may direct the class (where the illness occurred) to a new classroom and the class must remain in the new classroom (with same seating plan) until PHSD confirms next steps
  - our RDSB Facilities Team will be notified for cleaning purposes
  - parents/guardians will be called for students who have visited the COVID-19 Room (for pick-up)
  - please note that students will not be allowed to take bus transportation home if they visit the COVID-19 Room
  - please note that students will be supervised in the COVID-19 Room by Mr. Runciman or Mr. Lafraniere



# Testing and Contact Tracing

- The Ministry of Education, the Ministry of Health, and PHSD will work closely with RDSB to monitor and respond to reports of COVID-19
- As a school, we must ensure records are kept of classes, seating charts, bus cohorts, and daily records of approved visitors to the school (eg. supply teachers, custodians, etc.)
- As a school, we must immediately report any suspected or confirmed cases of COVID-19 to PHSD and provide them with the above-noted records for contact tracing
  - PHSD will then determine any additional steps required (in conjunction with RDSB)
  - Our school and/or the Busing Consortium will communicate with parents/guardians any necessary steps (possibly including late-night phone calls)
  - Emails and telephone calls are the primary contact means





# Vaccination

- To reiterate information that is contained in Rainbow District School Board's Reopening Guide (2021):
  - Vaccination is an important tool to help stop the spread of COVID-19 and allow students, families, and staff to safely resume normal activities
  - Vaccination rates may provide opportunities to reduce measures over time
  - Our Viking Community can learn more about COVID-19 vaccines for youth by visiting the Ministry of Health website





LCS Reopening 2021

# SCHOOL OPERATIONS



# Timetable

## Secondary School Timetable - At a Glance

	Monday	Tuesday	Wednesday	Thursday	Friday
Week 1	AM Period 1 (150 min.) Lunch (40 min.) PM Period 2 (150 min.)	AM Period 1 (150 min.) Lunch (40 min.) PM Period 2 (150 min.)	AM Period 1 (150 min.) Lunch (40 min.) PM Period 2 (150 min.)	AM Period 1 (150 min.) Lunch (40 min.) PM Period 2 (150 min.)	AM Period 1 (150 min.) Lunch (40 min.) PM Period 2 (150 min.)
Week 2	AM Period 3 (150 min.) Lunch (40 min.) PM Period 4 (150 min.)	AM Period 3 (150 min.) Lunch (40 min.) PM Period 4 (150 min.)	AM Period 3 (150 min.) Lunch (40 min.) PM Period 4 (150 min.)	AM Period 3 (150 min.) Lunch (40 min.) PM Period 4 (150 min.)	AM Period 3 (150 min.) Lunch (40 min.) PM Period 4 (150 min.)



# School Day



## LOCKERBY COMPOSITE SCHOOL

Grade 9 and 10 'Coded Classes' : Bell Times and Timetable

TIME	DESCRIPTION	NOTES
8:15	Warning Bell	
8:20 – 9:35	Teaching 'Period 1 or 3'	<ul style="list-style-type: none"> <li>• 155 minutes</li> <li>• Morning Announcements and 'O Canada'</li> <li>• 10 minute break (staggered by class)</li> <li>• Period 1/3 Grade 9 Teachers in the hallways for transitions</li> <li>• Period 1/3 Grade 10 Teachers in the hallways for transitions</li> </ul>
9:35 – 9:45	Break	
9:45 – 10:55	Teaching 'Period 1 or 3'	
10:55 – 11:35	Lunch	<ul style="list-style-type: none"> <li>• 40 minute lunch with 5 minute transition</li> <li>• Grade 9s in Cafeteria sectioned by cohort</li> <li>• Grade 10s in Auditorium sectioned by cohort</li> <li>• Period 2/4 Teachers in the hallways for transitions</li> </ul>
11:35 – 11:40	Transition	<ul style="list-style-type: none"> <li>• 160 minutes</li> <li>• 10 minute break (staggered by class)</li> </ul>
11:40 – 1:00	Teaching 'Period 2 or 4'	
1:00 – 1:10	Break	
1:10 – 2:20	Teaching 'Period 2 or 4'	

**\*\*Courses after school hours will occur as normal**



# School Day



## LOCKERBY COMPOSITE SCHOOL

Grade 11 and 12 'Coded Classes' : Bell Times and Timetables

TIME	DESCRIPTION	NOTES
8:15	Warning Bell	
8:20 – 9:35	Teaching 'Period 1 or 3'	<ul style="list-style-type: none"> <li>• 160 minutes</li> <li>• Morning Announcements and 'O Canada'</li> <li>• 10 minute break (staggered by class)</li> <li>• Period 1/3 Grade 11 Teachers in the hallways for transitions</li> <li>• Period 1/3 Grade 12 Teachers in the hallways for transitions</li> </ul>
9:35 – 9:45	Break	
9:45 – 11:00	Teaching 'Period 1 or 3'	
11:00 – 11:05	Transition/Break	<ul style="list-style-type: none"> <li>• 5 minute transition</li> <li>• Period 1 Teachers in the hallways for transitions</li> </ul>
11:05 – 11:50	Teaching 'Period 2 or 4'	<ul style="list-style-type: none"> <li>• 45min (Part I)</li> </ul>
11:50 – 12:30	Lunch	<ul style="list-style-type: none"> <li>• 40 minute lunch with 5 minute transition</li> <li>• Grade 11s in Cafeteria sectioned by cohort</li> <li>• Grade 12s in Auditorium sectioned by cohort</li> <li>• Period 2/4 Teachers in the hallways for transitions</li> </ul>
12:30 – 12:35	Transition	
12:35 – 1:35	Teaching 'Period 2 or 4'	<ul style="list-style-type: none"> <li>• 100 minutes with 5 minute break (Part II)</li> <li>• <b>TOTAL:</b> 150 minutes total with 40 minute lunch</li> <li>• <b>TOTAL:</b> 10 minute breaks/transitions (staggered by class)</li> </ul>
1:35 – 1:40	Break	
1:40 – 2:20	Teaching 'Period 2 or 4'	

**\*\*Courses after school hours will occur as normal**





# Timetable

## Student Combined Timetable Lockerby Composite School

**Effective Date :** 2021 Sep 7  
**Preferred Name :**   
**Student Number :**   
**Grade :**

**OEN :**   
**Homeroom :**   
**Locker No :**

S1T1	W1	W2
<i>Period - AM</i> 07:38-08:15		
<i>Period - 1</i> 08:20-10:55	SNC1P0-01 Beausoleil, S. 109	HFN2O0-01 Jorgensen, J. 221
<i>Lunch</i> 10:55-11:35		
<i>Period - 2</i> 11:40-14:20	ENG1L0-01 Baggs, M. 100	PPL1OL-03 Beausoleil, S. 99
<i>Period - 5</i> 14:30-15:45		
<i>Period - 9</i> 17:05-18:20		

S1T2	W1	W2
<i>Period - AM</i> 07:38-08:15		
<i>Period - 1</i> 08:20-10:55	SNC1P0-01 Beausoleil, S. 109	HFN2O0-01 Jorgensen, J. 221
<i>Lunch</i> 10:55-11:35		
<i>Period - 2</i> 11:40-14:20	ENG1L0-01 Baggs, M. 100	PPL1OL-03 Beausoleil, S. 99
<i>Period - 5</i> 14:30-15:45		
<i>Period - 9</i> 17:05-18:20		

S2T1	W1	W2
<i>Period - AM</i> 07:38-08:15		
<i>Period - 1</i> 08:20-10:55	ENG1P0-01 MacLellan, Z. 211	TIJ1O0-01 Smith, D. 154
<i>Lunch</i> 10:55-11:35		
<i>Period - 2</i> 11:40-14:20	MTH1W0-02 Williamson, A. 116	CGC1P0-01 No Teacher 210
<i>Period - 5</i> 14:30-15:45		
<i>Period - 9</i> 17:05-18:20		

S2T2	W1	W2
<i>Period - AM</i> 07:38-08:15		
<i>Period - 1</i> 08:20-10:55	ENG1P0-01 MacLellan, Z. 211	TIJ1O0-01 Smith, D. 154
<i>Lunch</i> 10:55-11:35		
<i>Period - 2</i> 11:40-14:20	MTH1W0-02 Williamson, A. 116	CGC1P0-01 No Teacher 210
<i>Period - 5</i> 14:30-15:45		
<i>Period - 9</i> 17:05-18:20		



**THERE WILL BE NO BELLS  
THROUGHOUT THE DAY (OTHER  
THAN THE MORNING WARNING  
BELL)**



# Entry Requirements - Students

- If coming to school by bus, you will either be dropped-off on Ramsey View Court (Main Entrance entry) or by our Guidance Doors (Guidance doors entry)
- You will enter at the appropriate entrance, where there will be hand sanitizing stations for you to use
  - Mr. Runciman and Mr. Lafraniere will be at each entrance in the morning
- Once entering the building, you are asked to proceed directly to your locker and then to your Period 1/3 classroom (or if you have a scheduled spare, to the Cafeteria) - remaining on the right hand side of the hallway (arrows and dots will be on the floor with tape as well)
  - Please do not congregate by your lockers
  - Upon entry into your Period 1/3 classroom, we will ask you to use the hand sanitizers and to please take a seat at your assigned desk
  - Your Period 1/3 classroom teacher may have more information for you regarding their classroom entry process (given their classroom size, space and orientation)
- **All doors to the school will be locked at 8:15am every morning**
  - **Should you be arriving late, you will have to use the buzzer on the right hand side of the entrance**
- RDSB has created a protocol with respect to Student Nutrition Programs (Breakfast Club) - when Break Club restarts (in Room 223), we will let students know



# School Day - Announcements

- There will be an introduction to morning announcements and *O Canada* each morning
- Your Student Council will be recording morning announcements and a link to the morning recording will be sent/released to your Period 1/3 teachers and posted on our website each morning
- Please ensure that you watch the morning announcement video within the first half of your Period 1/3 class each day





# Breaks

- You should not be going anywhere other than washrooms and water refill stations during breaks
  - You must have your teacher's permission to leave the classroom
  - We will not be using hallpasses this semester - but we will be using sign-in/sign-out system
  - Only one student will be allowed to visit the washroom/water refill station at a time
- The Cafeteria Servery will not be available for food in the morning or during breaks and transitions
- Your movement in the hallways must follow the posted signage
- Occasionally, your teacher may bring you outside for your break
- You are allowed water and a small quick snack at your breaks, as directed by your teachers





# Transitions

## Grade 9 and 10 Coded Classes

- Your Period 1 and Period 3 teachers will let you go to the Cafeteria / Auditorium for lunch (Grade 9 → Cafeteria and Grade 10 → Auditorium) at the designated time (you may go to lockers, but no congregating in the hallways)
- Likewise, you will be responsible for proceeding to your Period 2 or 4 class at the designated time (after lunch) as well - you will be dismissed by supervisors
- At lunch, if you have chosen to leave the building, you must remain outside until 5 minutes before the start of your Period 2 or Period 4 class
  - Upon re-entering the building, you will have to follow re-entry procedures (ie. hand sanitizing) and then proceed directly to your next class
  - Re-entry will be through the main set of doors

## Grade 11 and 12 Coded Classes

- Your Period 1 and Period 3 teachers will let you transition to your Period 2 or Period 4 class at the designated time (please proceed directly to class, no congregating in the hallways)
- If you have a scheduled spare Period 2 or Period 4 (Grade 12 students), you can report to the Cafeteria or leave the building for the day
- Your Period 2 and Period 4 teachers will let you go to the Cafeteria / Auditorium for lunch (Grade 11 → Cafeteria and Grade 12 → Auditorium) at the designated time (you may go to your lockers, but no congregating in the hallways)
- At lunch, if you have chosen to leave the building, you must remain outside until 5 minutes before the start of your Period 2 or Period 4 class
  - Upon re-entering the building, you will have to follow re-entry procedures (ie. hand sanitizing) and then proceed directly to your next class
  - Re-entry will be through the main set of doors



# Transitions - Coded Classes

## Grade 10 Coded Classes

- If you are in a Grade 10 coded class (Period 1 or Period 3 - ex. SNC2DL-01) and have a Grade 11/12 coded class (Period 2 or Period 4 - ex. TDA3M0-01), you will each lunch with your Grade 11/12 coded class peers (Period 2 or Period 4 - ex. TDA3M0-01)

## Grade 11/12 Coded Classes

- If you are in a Grade 11/12 coded class (Period 1 or Period 3 - ex. TGJ3M0-01) and have a Grade 10 coded class (Period 2 or Period 4 - ex. PPL2OI-01), you will each lunch with your Grade 10 coded class peers (Period 2 or Period 4 - ex. PPL2OI-01)



# Lunch Procedures

- Lunch starts will be staggered
- If you choose to leave the building at the start of the lunch period, you will be allowed to do so
  - If you choose to leave for the lunch period, you must remain outside until 5 minutes before the start of your Period 2 or Period 4 class
  - Re-entry into the school will be through the main set of doors and hand sanitizing will be necessary
- If you choose to remain in the building, you will be cohorted in the Cafeteria or Auditorium with the cohort in which you arrived
  - there will be designated seating for cohorts in the Cafeteria
  - there are pods setup in the Auditorium
    - **please fill-in the seating chart in the Auditorium within your pod (found on next slide) each day (we must keep these for contact tracing)**
- Again, please note that if you are leaving the building during the lunch period, you must remain outside until 5 minutes before the start of your Period 2 or Period 4 class
  - Re-entry into the school will be through the main set of doors and hand sanitizing will be necessary
  - You may go to your lockers and then proceed directly to class (Grade 9/10 coded classes)
- During lunch (for those you chose to remain in the building), you will be allowed to leave the Cafeteria or Auditorium if:
  - you are a Grade 12 student with a Period 2 or Period 4 spare (you can leave the building after your Period 1 or Period 3 class)
  - you need to use the washroom/get a drink from the refillable station (under supervision)
  - if you are participating in a lunchtime Club (if it is running - your supervising teacher will come get you from the Cafeteria or Auditorium)
  - if you have eaten and there is an opportunity to go outside





# Lunch Procedures



## Lockerby Composite School Cafeteria / Auditorium Schedule

2021 - 2022

### SEMESTER 1 - WEEK 1

**10:55 – 11:35**

**Grade 10 (Auditorium)**

- SNC2DL-06 (Abols)
- SNC2DL-02 (Czerniak)
- MPM2DL-02 (Graham)
- CHV2O0-01 (MacLellan)
- CHV2OI-02 (McNair)

**Grade 9 (Cafeteria)**

- SNC1P0-01 (Beausoleil)
- AVI1O0-01 (Benton)
- ENG1DL-03 (Gieselman)
- FIF1DI-01 (Truong-Nguyen)
- SNC1D0-01 (Williamson)
- GLE1234O0 for P.1/2 (Dykstra/Christie)
- LNAO-01 for P.2 (Nahwegahbow)

**11:50 – 12:30**

**Grade 12 (Auditorium)**

- TTS3/4C0-01 (Cole)
- MHF4U0-01 (Graham)
- MHF4UE-01 (Heffern)
- PAI3/4OF-01 (Stanyon)

**Grade 11 (Cafeteria)**

- SCH3UL-02 (Abols)
- ENG3U0/L-01 (Gieselman)
- ENG3C0-01 (MacLellan)
- TDA3M0-01 (Smith)
- FIF3UI-01 (Truong-Nguyen)



## Lockerby Composite School Cafeteria / Auditorium Schedule

2021 - 2022

### SEMESTER 1 - WEEK 2

**10:55 – 11:35**

**Grade 10 (Auditorium)**

- SNC2D0/L-01 (Bryson)
- TEJ2O0-01 (Campeau)
- ENG2P0-01 (Kovala)
- CHV2OL-02 (MacLellan)
- MPM2DL-04 (Svalina)
- CHC2DI-01 (Truong-Nguyen)

**Grade 9 (Cafeteria)**

- PPL1O0-01 (Augenstein)
- MTH1WL-01 (Heffern)
- AMU1O0-02 (Jensen)
- HFN1/2O0-01 (Jorgensen)
- GLE1234O0 for P.1/2 (Baggs/Williamson)
- HIF2O0-01 (Ferri)

**11:50 – 12:30**

**Grade 12 (Auditorium)**

- PSK4U0-01 (Augenstein)
- ICS4U0/Y-01 (Campeau)
- SBI4UL-02 (Donato)
- BOH4M0-01 (Kirkham)
- ENG4UL-01 (Rodriguez)
- MDM4U0-01 (Svalina)
- COOP (Ferri)

**Grade 11 (Cafeteria)**

- SPH3UL-02 (Bryson)
- TCJ3/4C0-02 (Christie)
- TTS3/4C0-02 (Cole)
- CGG3O0-01 (Gieselman)
- ENG3UL-03 (Levan)





# Auditorium - Contact Tracing

A large rectangular grid representing an auditorium floor plan. The grid is divided into four main quadrants by a vertical line down the center and a horizontal line across the middle. In the center of the grid, there is a smaller 2x2 grid of squares. The bottom-right corner of the large grid is labeled "AUDITORIUM ENTRANCE".

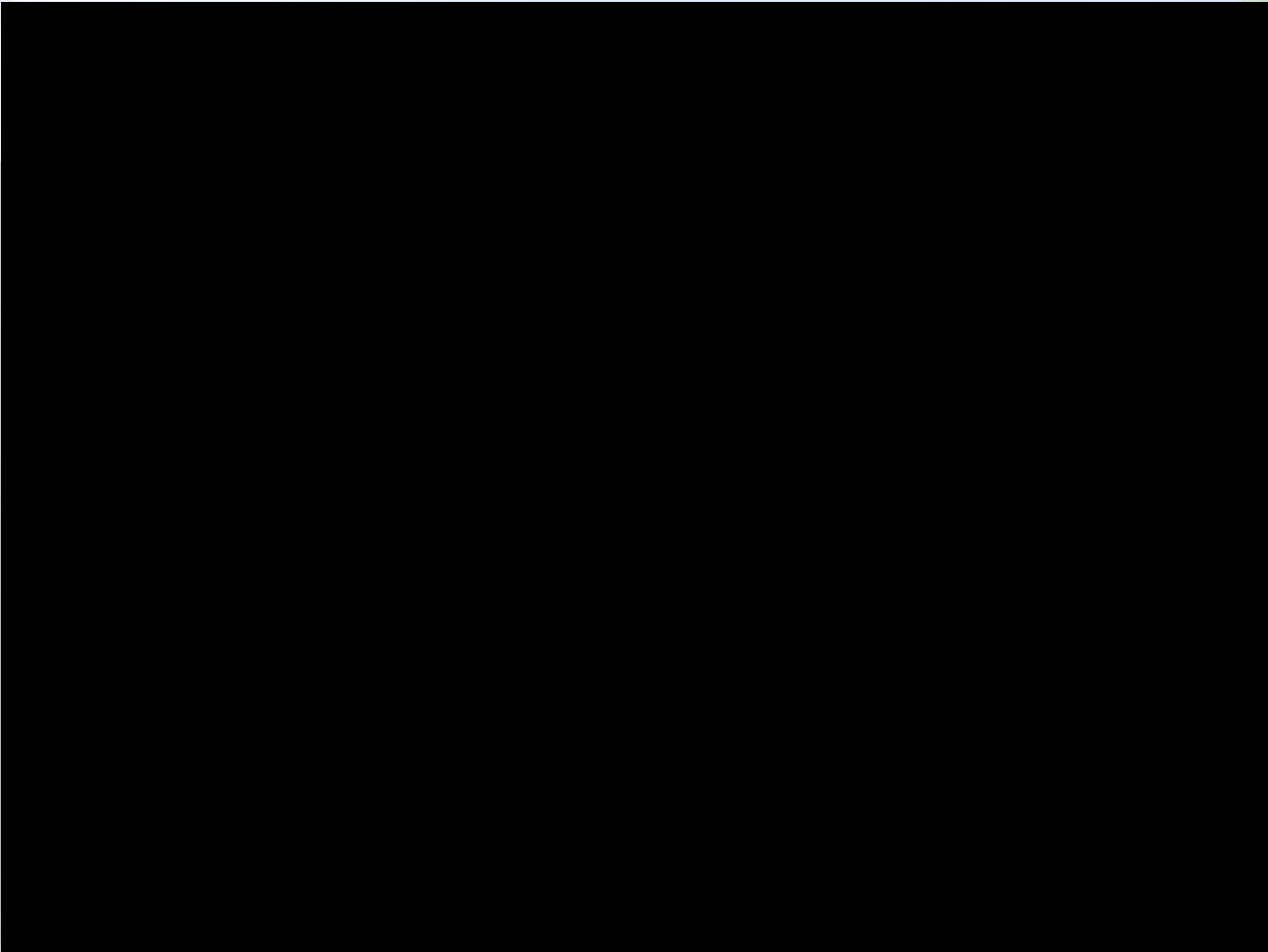
Date: \_\_\_\_\_

A long, narrow rectangular grid representing an auditorium seating chart. It is divided into ten equal-width rectangular sections by vertical lines. Each section has a small rectangular notch cut out from its top edge, representing a stage or aisle. The bottom-right corner of the grid is labeled "AUDITORIUM ENTRANCE".

Date: \_\_\_\_\_



# Auditorium → Outside





# Cafeteria → Outside





# Outside at Lunch

- Whether you are in the school, or outside the school, you are a Viking and you represent the Viking Community
- While out in the community, it is imperative that you always follow distancing, masking, and hand-washing protocols to ensure the safety of not only yourself (and your own family) but your Viking family as well
- We are all looking to reduce the spread of COVID-19 to keep our community safe





# Lunch - Food Availability

- There will not be any food available in the mornings or during breaks/transitions
- 'Grab and Go' options will be provided to you for lunch in the Cafeteria Served (it does not matter if you are eating in the Cafeteria or Auditorium)
- Once you are dismissed for your lunch period, and you would like to get food from the Cafeteria Served, you must enter the Cafeteria and wait in line (for both Cafeteria and Auditorium eating students)
  - You will see the distanced lineup for entry into the Cafeteria Served
  - The maximum occupancy in the Cafeteria Served is 4 (which includes Cafeteria workers)
- Exit from the Cafeteria Served will also be through the Cafeteria
  - If you are eating in the Auditorium (Grade 10s and 12s), once you exit the Cafeteria with your food, you must proceed to the back stairwell to go eat with your cohort upstairs or leave through the exit doors in the back stairwell
- If you are purchasing items from the Cafeteria Served, you may use a debit card or the 'Chartwells Lunch Card' (Zipthru Cards)
  - More information regarding purchases can be found at [www.zipthru-card.ca](http://www.zipthru-card.ca) and at the Cafeteria Served
  - A Zipthru app is also available



# Cafeteria / Auditorium

- Please note:
  - Microwaves use is permitted
  - Vending Machine use is permitted
  - You must sanitize your hands upon entry to the Cafeteria / Auditorium / Cafeteria Server
- You are to dispose of your own garbage after eating
- You should not be sharing food
- Debbie will monitor the Cafeteria (at lunch and throughout the day)
- Viking Staff will monitor the Auditorium





# Hallway Traffic and Movement

- There will be directional posters, arrows, and dots for traffic flow in our hallways, so please adhere to these traffic movement patterns
- Tape will be placed on the floor to separate direction of movement as well
- Please maintain distancing in the hallways
- A reminder that teachers will be in the hallways monitoring movement and ensuring distancing
- Please do not congregate in the building and always ensure distancing while moving around our supervised building







# Dismissal - Students

- Dismissal will be staggered and will begin at 2:20pm
- You will be dismissed via the PA system to preserve busing cohorts
- Bus numbers (including walkers/pick-ups) and exit door location will be announced (in intervals) based on Consortium times and bus location (Ramsey View Court and Guidance Entrance)
  - You may visit your locker before proceeding outside
- You are asked to sit in your classroom seats until your bus is called
- You will then be asked to exit the building using arrows and signage



# Pick-up / Drop-off

- Walkers and students who will be picked-up will be dismissed as part of the staggered exit (over the PA system) at the end of the day
- Parents/guardians are not allowed in the building





# Lockers

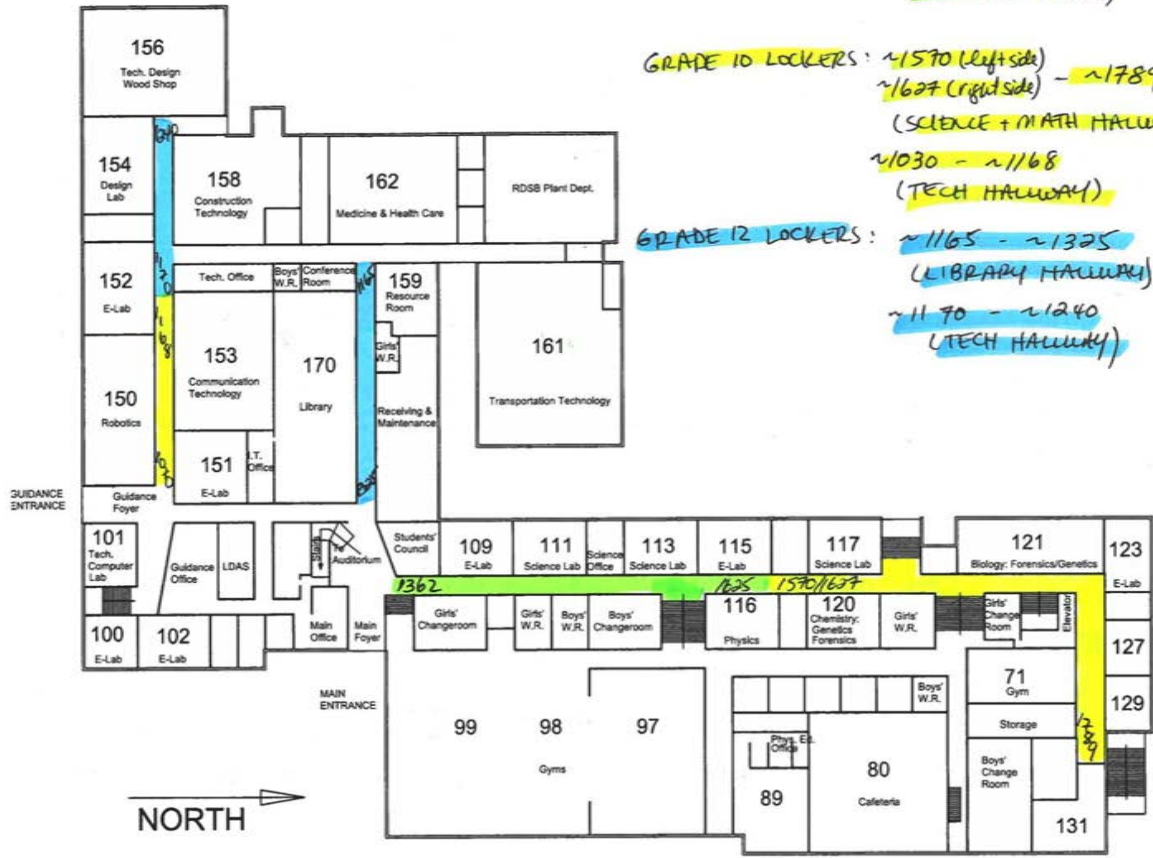
- You will be assigned lockers
- You may visit your lockers upon entry, but must proceed directly to your homeroom class (no congregating or roaming the building)
- Grade 9/10 coded class students can bring your Period 1/3 items to class and stop by lockers prior to lunch and after lunch before Period 2/4
- Grade 11/12 coded class students can bring their Period 1/2 and 3/4 items with them to class and stop by lockers prior to lunch and after lunch before returning to class
- Every other locker (by grade) will be assigned this year
- Lockers will be throughout the school





# Lockers

## LOCKERBY: MAIN FLOOR



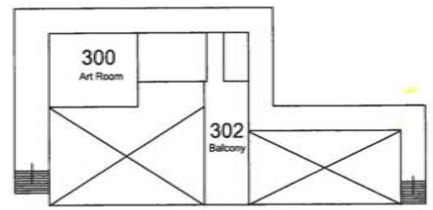
- GRADE 9 LOCKERS: ~1362 - ~1625 (SCIENCE HALLWAY)
- GRADE 10 LOCKERS: ~1570 (left side) - ~1789 (right side) (SCIENCE + MATH HALLWAYS)
- ~1030 - ~1168 (TECH HALLWAY)
- GRADE 12 LOCKERS: ~1165 - ~1325 (LIBRARY HALLWAY)
- ~1170 - ~1240 (TECH HALLWAY)





# Lockers

GRADE 11 LOCKERS: ~2001 - ~2041  
(ENGLISH/SOCIAL STUDIES HALLWAY)



LOCKERBY: THIRD FLOOR



LOCKERBY: SECOND FLOOR



# Personal Belongings - Lockers

- Personal belongings should not be left unattended (we are not responsible for lost or stolen items)
- We are asking that you minimize the number of belongings you bring to school
- We are asking that you bring a refillable water bottle to school for the water filling stations (all water fountains will be turned off/removed)
- We are asking that you bring a container or envelope to place your mask in (when it is removed)





# Classroom Setup

- A seating plan will be developed in each of your classes (your teachers will provide you with that information)
- You will have to remain in the same consistent seat in your class (for contact tracing purposes)
- As many 'soft-materials' have been removed from your classrooms as possible
- Your classrooms may have seats and furniture that act as barriers and/or have tape (with an 'X') placed on them
  - these seats and furniture are considered to be off-limits



# Washrooms

- All washrooms will remain open in the school
  - First floor classes will use first floor washrooms and second floor classes will use second floor washrooms (third floor classes will use second floor washrooms)
  - A maximum occupancy sign will be posted outside each washroom
  - You are expected to adhere to that occupancy number
  - You are asked to wait outside the washroom if occupancy is full
  - Please ensure that you wash your hands upon entry and exit of the washroom
- You will be allowed to leave classrooms to use the washrooms
  - You must ask your classroom teacher to use the washroom
  - Only one student will be permitted to leave the classroom at a time
  - No hallpasses will be used to exit classrooms
  - We ask that you please sign-in and sign-out when going to the washroom for contact tracing
  - Upon classroom re-entry, you should be using the classroom hand-sanitizer

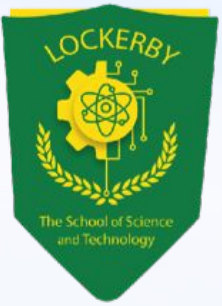




# Water Fountains

- Almost all water fountains have been replaced with refillable water stations at our school
- The remaining water fountains have been turned off and are off-limits
- Please bring a reusable water bottles (with your name on it) in order to use the refillable water stations
- Again, you will have to sign-in and sign-out of class when leaving to use the station (after you've been given permission from your teacher)





# Doors

- All outside doors will be locked during the day (main and side at 8:15am)
- Each homeroom classroom door will be unlocked each morning by 7:35am
- The majority of the doors inside the school will be open during the day to minimize the need to open doors physically





# Student Services

- There will be limited visits to our Guidance Offices
- For Student Services announcements, students are asked to join the following Google Classroom: **zyxxysi**
- You may have virtual Guidance appointments or in-person appointments
- In the interim, you are asked to email any questions to Ms. Beaudry ([beaudrg@rainbowschools.ca](mailto:beaudrg@rainbowschools.ca)) or Ms. Baggs ([baggs@rainbowschools.ca](mailto:baggs@rainbowschools.ca))



**Lockerby Student Services**

Class code [zyxxysi](#)

Meet link [Generate Meet link](#)



# Resource Room

- Unless you have a scheduled Learning Strategies class in the Resource Room, or an arranged test/assignment where you need Resource Room support, you will not be allowed in the Resource Room
- Mr. Ferri is our contact person for the Resource Room
- Plexiglass Dividers have been provided by RDSB so that Resource Teachers can work with you one-on-one
- If you are looking to work in the Resource Room (and have Resource Room privileges), please have a discussion with your classroom teacher and please wait until after the period starts and hallways are clear before going to the room
- Resource Room Teachers for Semester 1:
  - Period 1 → Mr. Dykstra
  - Period 2 → Mr. Christie
  - Period 3 → Ms. Baggs
  - Period 4 → Mr. Williamson



# Main Office

- Plexiglass guards have been installed in our Main Office area - please stay on the other side of the plexiglass while speaking to Ms. Hemmer (back desk) or Ms. Stewart (front desk)





# Library

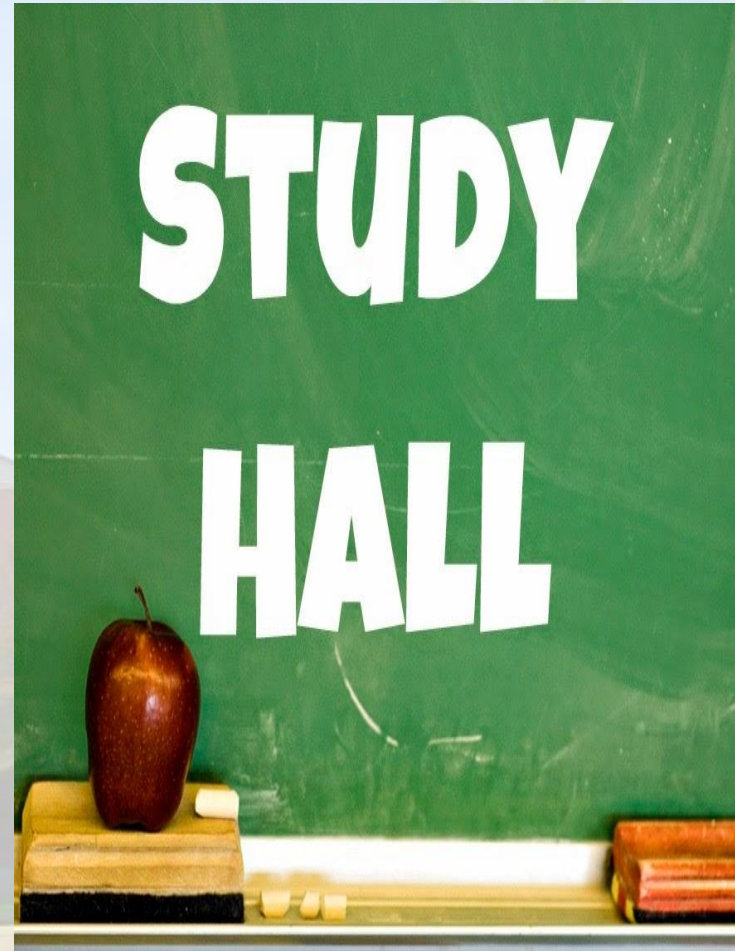
- Occasionally, your class may be visiting the Library for learning activities and to check-out books
- You are not allowed to leave to go to the Library during any class period, or at lunch/breaks
- Additionally, students on spares are not allowed to be in the Library (they are to report to the Cafeteria)
- Ms. Gordon will be sharing information with you and your classroom teachers regarding how books can be check-out online and returned





# Study Halls

- Study Halls may occasionally be used throughout the semester in the case your teacher is away
- Debbie will be supervising the Cafeteria all day and will be looking after Study Hall supervision and your attendance
- Grade 12s with Study Halls will be signing-in at the Cafeteria (and either staying there or departing the building)
- You will be asked to sanitize hands upon entry into your Study Hall





# Study Halls

Room:

## STUDY HALL

Teacher:

Date:

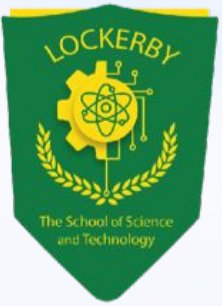
Periods:

Students in Grades 9 – 11: You must sign-in for attendance at the Cafeteria, and pick-up any assigned work. You must remain in the Cafeteria for the whole period.

Students in Grade 12: You must sign-in for attendance in either the Main Office or Cafeteria.



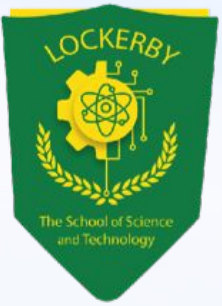




# Common Spaces

- Please note that many common spaces have been closed/off-limits for the time being
  - Student Council Office will be closed
  - Boardroom will be closed
- Again, students on scheduled-spares will be required to report to the Cafeteria for the duration of the period of instruction





# Outdoor Space

- Occasionally, your teacher may be using outdoor spaces as part of their classroom instruction:
  - They will be notifying you about going outside for learning activities
  - Please ensure that you have appropriate clothing and accessories for these activities





# Outdoor Space





# Outdoor Space





# Outdoor Space





# Extracurriculars - Sports

- OFSAA has declared that there will be championships this season
- 'Return to Train' protocols are being released for certain sports
- Over the next few weeks, we will have a better sense of how some sports can return to competition - please stay tuned to morning announcements for all your sport information





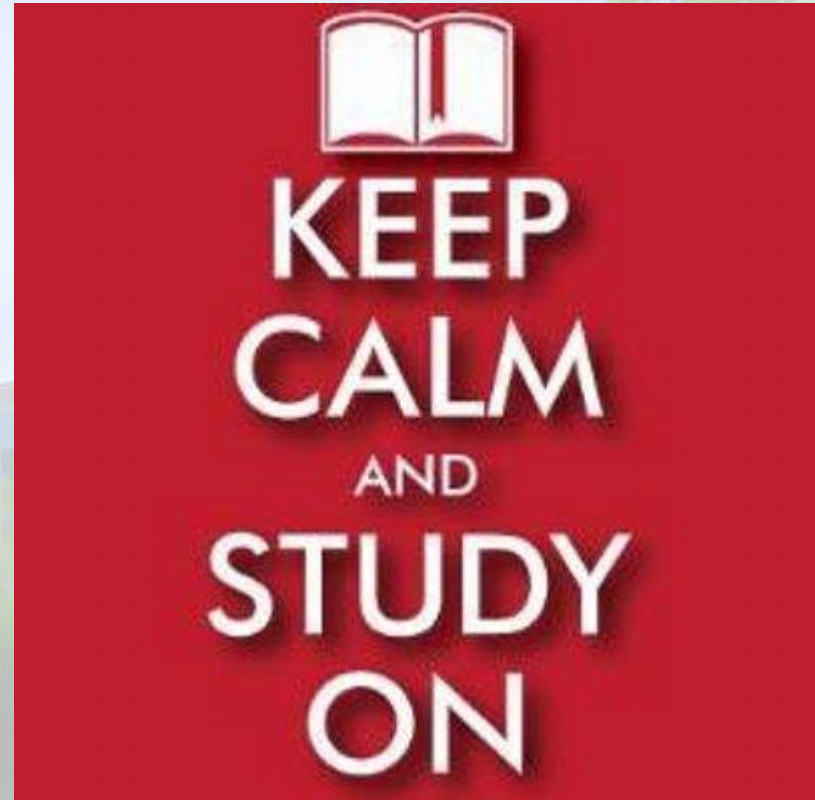
# Extracurriculars - Clubs

- We will allow clubs to meet during the staggered lunchtimes
- At Lockerby Composite School, we will have some designated classrooms to allow for our clubs to meet
- For meeting of clubs, there may be the need to have two separate meetings because of our staggered lunch periods
  - Club meeting for our Grade 9 and 10 cohort
  - Club meeting for our Grade 11 and 12 cohort
- There may be possibilities for extracurriculars outside of school hours - please stay tuned for more information
- Stay tuned to morning announcements for information regarding when clubs are starting-up



# Students on Scheduled-Spares

- Again, if you have a scheduled-spare (Grade 12) in your timetable, you will be required to report to the Cafeteria for the duration of the period
- Debbie will be in the Cafeteria for the entire day







# Visitors

- Our school is limiting and prohibiting visitors (including parents) from entering the school
- Any approved visitors will be required to sign-in at the Main Office, which includes leaving their contact information, performing a self-screening check, and wearing a medical mask while on school premises
- All outside doors will be locked for the entire day (starting at 8:15am)
- Any visitors must use the buzzer on the far right wall to gain access to our school

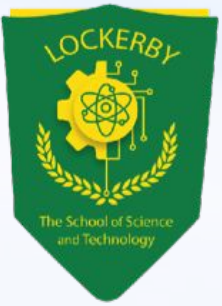




# Garbage and Recycling

- Our Viking Custodial staff will be removing garbage at the end of the day
- You are encouraged to bring as much garbage home as you can (and to minimize the amount of garbage brought to school each day)
- Recycling procedures on Thursdays will continue - it will be announced at the beginning of the day with morning announcements





# Breakfast Club

- Breakfast Club will be back this year (and student volunteers are welcome)
- Breakfast Club occurs in Room 223 and we will communicate details about start dates
- Ultimately, Breakfast Club will be 'grab and go' with wrapped items





# Field Trips

- Based on our School Board's Reopening Guidelines (2021), field trips may resume under certain conditions





# School Events

## Picture Day (September 16th, 2021)

- Similar procedure to last year
- Picture Retakes on October 27th, 2021

## Grade-Level Meetings (Week of September 20th , 2021)

- We will have grade-level meetings for each grade the week of September 20th, 2021
- Mr. Lafraniere will look to have our grade-level meetings presented remotely into each classroom and online





# School Events

## Parent-Teacher Interviews (October 2021)

- More information will be coming regarding Parent-Teacher Interviews

## Viking Scholars Day (November 2021)

- Over the next several weeks, we will examine how we can recognize our Viking Scholars (in-person or otherwise)

## Cancer Drive (April 2022)

- The Cancer Drive Committee is currently exploring different opportunities to continue our school tradition

## School Assemblies

- All school assemblies have been cancelled as of now
- We are looking at ways to have school-wide events via online streaming into your classrooms





# School Cash Online

- School activity fees, athletic fees, and other school-wide related fees will be collected this year
- No cash will be accepted or handled at Lockerby Composite School
- If fees are required for specific courses, all funds to be paid must be through School Cash Online
- Information regarding how to setup a School Cash Online account will be provided to you and your parents/guardians as a handout on the first day of school
- The Cafeteria Servery will be accepting payment via Debit Card or Zipthru Card



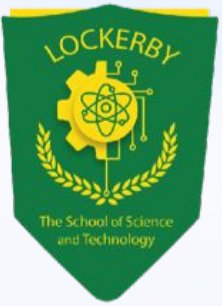


# Fire Drills / Lockdown Drills

- Fire Drills
  - Practice drills will continue and classes will move throughout the building
  - Your teachers will be communicating information regarding Fire Drills over the next couple of weeks
- Lockdown Drills
  - A Lockdown Drill will be conducted from the PA system in the Main Office without having you gather in sections of the classrooms







# Busing

- There have been no major changes with respect to busing procedures and the Busing Consortium
- Some small changes include:
  - Bus Drivers wearing masks
  - An expectation that you sit in your newly assigned seat on the bus
  - Parents/guardians ‘opting-in’ to busing this year





LCS Reopening 2021

# TEACHING AND LEARNING



# Attendance

- Your teachers will be speaking to you about the importance of regular attendance and policies that we have in our building regarding attendance
  - this information will also be shared at length at grade-level meetings
- Your teachers will be taking attendance at the beginning of each period
- There will be no late slips to begin the school year
  - at this time, if you arrive late, you will proceed directly to your class
  - if you are arriving late, you will have buzz (using the buzzer by the far right door on the wall) the Main Office to be let into the building



Attendance  
Matters

Every student. Every day.



# D2L and Google Classroom

- All of our teachers will be using the D2L or Google Classroom learning platform
- Your login information:
  - 4 first letters from your last name + 4 last numbers from your student number (not OEN)
  - This information is found on your Timetables (distributed first day of classes)
- If you are a new student to Rainbow Schools, it may take a few days for your account to be created
- Please note that in each of your classes, each of your teachers will have different links, classroom discussions, assignment postings, and instructions that are specific to each of your classes



# Learning Plan (2 Weeks - Example Class Plan)

## Secondary School Timetable - At a Glance

	Monday	Tuesday	Wednesday	Thursday	Friday
Week 1	AM Period 1 (150 min.) Lunch (40 min.) PM Period 2 (150 min.)	AM Period 1 (150 min.) Lunch (40 min.) PM Period 2 (150 min.)	AM Period 1 (150 min.) Lunch (40 min.) PM Period 2 (150 min.)	AM Period 1 (150 min.) Lunch (40 min.) PM Period 2 (150 min.)	AM Period 1 (150 min.) Lunch (40 min.) PM Period 2 (150 min.)
Week 2	AM Period 3 (150 min.) Lunch (40 min.) PM Period 4 (150 min.)	AM Period 3 (150 min.) Lunch (40 min.) PM Period 4 (150 min.)	AM Period 3 (150 min.) Lunch (40 min.) PM Period 4 (150 min.)	AM Period 3 (150 min.) Lunch (40 min.) PM Period 4 (150 min.)	AM Period 3 (150 min.) Lunch (40 min.) PM Period 4 (150 min.)



# Learning Plan (2 Weeks - Example Class Plan)

## 'On-Week'

- Your teachers will be teaching only in-person learners
  - Your teachers will be assigning homework and learning tasks throughout your 'on-week' of learning

## 'Off-Week'

- Your teachers will provide D2L or Google Classroom learning tasks to support you for the week that you are not with them in their classroom
- In this 'off-week,' your teachers may provide you with individual assignments throughout your 'off-week'
- As such, homework is as required to help you consolidate your learning - with this new structure, we will strike a new workload balance
- Again, for all students in RDSB, consolidation of learning will continue in 'off-weeks'
  - Ultimately, you should remain involved in your learning by completing course work in your 'off-week' courses



# Refresher Learning

- As a school community, we recognize that it has been a long time since we were all together at school (since March)!
  - As such, your classroom teachers will be taking some time over the next two weeks to transition us all back to the in-person learning environment
  - Also, your classroom teachers will be conducting review of last year's course content (that would be important for this year's courses) in order to better support you in both your learning and overall school learning





# Examinations / Culminating Activities

- The following dates have been set aside by RDSB for examinations and culminating activities:
  - January 28 - February 3, 2022
- Please know that the details of your final 30% evaluation is still fluid given the circumstances and further details will be given to you by each of your teachers towards the end of the semester







# Learning Materials / Equipment

- In each of your classes, your teachers will be looking for you to use 'individualized' materials where possible
- You should have your own supplies and textbooks and you will not be able to share certain school supplies (ie. calculators, rulers, glue, scissors, pencil crayons)
- If equipment/materials are shared (ie. machines, laboratory equipment, etc.), you must practice hand hygiene before and after use
- Learning materials that were distributed last year and that were not returned have been documented
- Before being issued any new learning materials, you must return last year's items to the Main Office or pay for any and all items that have been lost through School Cash Online



# Textbooks

- You may be assigned a textbook in your classes (you are responsible for that textbook for the entirety of the semester)
  - You must sign for the textbook (inside and otherwise) when it is issued to you
- Please note that you should not share your textbooks in your classes
- Textbooks can be brought home
- Again, if you have 'outstanding' textbooks that have not yet been returned from last year, you will not be issued a new one (until last year's are received)





# EQAO Update

## EQAO Mathematics

- Digital Adaptive Assessment
- Up to 10% of final mark
- Written in-person
- Date range of October 1st, 2021 - June 24th, 2022

## EQAO OSSLT

- Literacy graduation requirement waived for Class of 2022
- Students in Grade 10 and 11 (and non-graduating students - including remote learners) are required to meet requirement
- More details forthcoming
- Date range of October 13th, 2021 - December 1st, 2021
- Date range of March 23rd, 2022 - May 18th, 2022

Education Quality and  
Accountability Office





# Volunteer Hours

- For the graduating Class of 2022, graduation requirement has been reduced from 40 hours to 20 hours
- For all Grade 9 - 11 students, the 40 hours requirement for community service remains
- Please connect with our Student Services Department for more details





# Social Work Services

- We will once again have Dan in our building this year and he is a valuable resource
- Dan is our in-school Social Worker and is happy to help our Vikings





LCS Reopening 2021

# STAYING SAFE



# Reminders



**Hand sanitizing**



**Hand washing**



**Cleaning and disinfecting**



**Cough and sneeze etiquette**



**Masks mandatory**



**Cohorting**



**Physical distancing where possible**



**Pre-screening for symptoms prior to entry**



**Protocols to manage outbreaks**



**Limited access to schools/facilities**



**Parents/guardians and visitors by appointment only**



**No gathering**



**Fountains closed**



**No sharing food or water bottles**



**Dots and arrows to move safely throughout school**



**Restricted elevator use**



# Outside of School

- Whether you are in the school, or outside the school, you are a Viking and you represent the Viking Community
- It is imperative that you always follow distancing, masking, and hand-washing protocols to ensure the safety of not only yourself and your own family but your Viking family as well
- We are all looking to reduce the spread of COVID-19 to keep our community safe







LCS Reopening 2021

# QUESTIONS AND ANSWERS