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June 1, 2020

## **Collection of Personal Belongings at Schools**

Dear Parents/Guardians:

Rainbow Schools are reaching out to parents/guardians in K to 8 schools and students in 7 to 12 schools to schedule appointments for the collection of personal belongings.

We have worked with Public Health on a protocol to ensure items from lockers, etc. are retrieved in a safe manner. The health and safety of students, parents/guardians, staff and members of the public remains Rainbow District School Board's first and foremost priority.

With scheduled pick ups, there will be no crowding in classrooms or social gatherings in the school at any time. Where possible, only one parent/guardian or student should retrieve the personal belongings. There will be one point of entry to the school and another point of exit. Both will be monitored to track visitors who will be asked to sign in and out.

Please bring a pen with you when you come to the school.

Visitors will receive a pre-screening questionnaire in advance that must be reviewed prior to entering the school. At the school, visitors must sign in confirming they are free of respiratory illness symptoms; have not travelled outside of Ontario and Canada within the last 14 days from the date of entry to the school; and have not cared for or had known contact with an individual with confirmed COVID-19, probable COVID-19 or COVID-19-like symptoms (fever, new cough, difficulty breathing).

Parents/guardians and students can be in the school for a maximum of 15 minutes. If parents are picking up items for multiple children, time may be extended as needed. Everyone in the building must maintain a physical distance of two metres or six feet at all times and follow proper hand hygiene and cough etiquette.

Each classroom will have a stock of plastic bags to collect belongings. Please do not bring your own bags or boxes to the school. Custodial staff will clean and disinfect classrooms, entrances, and other areas regularly.

Thank you for following the protocol for the collection of personal belongings. We appreciate your co-operation as we work together to keep everyone safe.

A handwritten signature in black ink, appearing to read "Norm Blaseg", written over a thin horizontal line.

Norm Blaseg  
Director of Education